

REPORT TITLE: APPOINTMENT OF SITE VIEWING WORKING PARTY

Report by the Democratic Services Officer

1.0 PURPOSE OF REPORT

- 1.1 To consider the appointment of a Site Viewing Working Party with the terms of reference set out below.

2.0 RECOMMENDATION

- (a) that the Site Viewing Working Party be constituted for the municipal year 2022/2023 with the terms of reference set out in paragraph 3.1 of the report;
- (b) Members of the Planning Committee (including standing deputies) be appointed to the Working Party referred to in 2.0(a) above; and
- (c) members appointed to the Working Party referred to in 2.0(a) above continue to be members and constitute that Working Party until the first meeting of the Committee after the annual meeting of the Council subject to the members concerned remaining members of the Council during that time.

3.0 SUMMARY

3.1 Terms of Reference

Title:	Site Viewing Working Party
Membership:	All members (including standing deputies) of the Planning Committee
Chairman:	Chairman of the Planning Committee.
Function:	To inspect sites relating to planning applications, Tree Preservation Orders and other matters referred to it by the Planning Committee and officers and request additional information if necessary.

4.0 IMPLICATIONS

- 4.1 **Resources:** Financial provision for site visits has been made in the budget
- 4.2 **Legal:** No specific Issues

- 4.3 **Strategy:** It is essential that the Council has input and considers matters of importance in a timely fashion. The Site Viewing Working Party enables thorough consideration of such matters.
- 4.4 **Risks:** Health and Safety Risk Assessment has been undertaken.
- 4.5 **Communications:** Not Applicable
- 4.6 **For the Community:** None directly from this report
- 4.7 **The Integrated Impact Assessment (IIA) has been completed and concluded the following:** Not Applicable

Appendices: None

Background papers: None

Contact Officer: Mark Gregory, Democratic Services Officer
Tel: 023 92 446232
Email: mark.gregory@havant.gov.uk